

Here's how the Automated Bill Payment Plan works:

Each billing period you will receive your utility bill as usual. If you have a question about your bill; just call the Billing Office within ten days of the bill date. Then on the due date of your bill, your financial institution will automatically deduct your payment from your checking or savings account. Proof of payment will appear on your bank statement.

FOR YOUR RECORDS

On _____
(date)

I authorized _____
(name of bank)

to pay and to charge to my account the amount of any Automated Bill Payment drawn on my account by and payable to the order of City of Grand Island Utilities. I also agreed to the terms listed.

Automated Bill Payment benefits you:

Saves money

- No checks, no stamps

Saves time

- No writing checks or trips to the Post Office or City Hall

Accurate and reliable

- No lost or delayed payments in the mail
- Payments are made on the due date and are never late
- Bills are paid automatically, even when you are out of town

The City of Grand Island Utilities offers the Automated Bill Payment Plan free of charge. To sign up, simply complete the attached authorization card and return it with a VOIDED UNSIGNED check from your financial institution.

Within two billing cycles, you will see a message on your bill alerting you that the Automated Bill Payment Plan is in effect. Until then, please continue to pay your bill as usual.

Please keep this portion for your records

Name _____ Date _____

Service Address _____

City _____ State _____ Zip _____

Home Phone Number _____ Cell Phone Number _____

Email Address _____

City of Grand Island Customer Number and Account Number _____

I authorize City of Grand Island Utilities and the financial institution named herein to initiate variable entries to my checking/savings account. This authority will remain in effect until I notify City of Grand Island Utilities or the financial institution in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act.

Also, I agree that I remain obligated to pay for utility services in the event that a charge to my bank account is dishonored, for whatever reason, and the Grand Island Utilities retains its normal collection rights. There is a \$35 fee for all items returned unpaid.

Name of financial institution _____

Financial institution address _____

City _____ State _____ Zip _____

Checking or savings account number _____

Signature _____ Signature _____

Note: If account is in two names, both signatures are required.

Complete this form and return it to the City of Grand Island with a VOIDED UNSIGNED check.

**Mail to: City of Grand Island
Attn: Finance Department Auto Pay
PO Box 1968
Grand Island, NE 68802-1968**